

1ST READING

5-18-08

2ND READING

5-20-08

INDEX NO.

ORDINANCE NO. 12127

AN ORDINANCE TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 32, ARTICLE VIII RELATIVE TO A STANDARD ADDRESS NUMBERING SYSTEM, FOR THE CITY OF CHATTANOOGA, AND TO AMEND CHATTANOOGA CITY CODE, PART II, CHAPTER 32, ARTICLE IX, RELATIVE TO STREET NAMES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA, TENNESSEE:

SECTION 1. That Chattanooga City Code, Part II, Chapter 32, Article VIII, entitled "Address Numbering System" be and the same is hereby amended by deleting said Article in its entirety and substituting in lieu thereof the following:

ARTICLE VIII. ADDRESS NUMBERING SYSTEM

Sec. 32-166. System established.

An address numbering system of the city shall be developed by the City Engineer and the Hamilton County GIS Office in conformity with the provisions of this article. It is the intent of this section to develop uniform address numbering for all locations within the City of Chattanooga in order to facilitate finding address locations in the event the need for emergency services occurs; and to assist police, fire and other City employees to provide necessary services to all citizens of the City of Chattanooga whenever such services are needed.

Sec. 32-167. Division of blocks into numbering spaces.

Every city block shall be measured for the purpose of address numbering into frontage and spaces. Such measurement shall be made under the direction of the City Engineer and the Hamilton County GIS Office.

Sec. 32-168. Base lines.

For the purpose of ascertaining street numbers, the frontage of all streets in the city shall be measured by a uniform method from common base lines.

The currently established baselines are as follows:

- 2.4.1. Eastern brow (top cliff line) of Lookout Mountain; generally coincides with the city limits of the City of Lookout Mountain, Tennessee.
- 2.4.2. Scenic Highway from the Georgia State Line to its intersection at Cummings Highway to the western Hamilton County Line.
- 2.4.3. McCallie Avenue and its continuation as Brainerd Road from Holtzclaw Avenue to its end at Lee Highway, then along East Brainerd Road to the Western & Atlantic Railroad crossing.
- 2.4.4. Dayton Boulevard, and its continuation as Dayton Pike, from Stringer's Ridge Tunnel to the northern county line.
- 2.4.5. North Market Street from the Tennessee River bridge to the northern end of North Market Street and its projection to Matlock Street.
- 2.4.6. Central Avenue and its projection from the Georgia-Tennessee state line north to the CSX Railway crossing, then west along the railroad to Alton Park Boulevard (near 33rd Street), then north along Alton Park Boulevard to Market Street, then north along Market Street to the Tennessee River bridge.
- 2.4.7. Tennessee River east and west of Market Street Bridge.

Sec. 32-169. Numbering streets not terminating on base lines.

All streets not terminating upon the base lines specified in the preceding section shall be numbered in the same manner as contiguous streets, beginning at the northern termination of the street, if running north and south, and at the eastern termination if running east and west and lying west of Market or Cowart Streets, and at the western termination if lying east of such streets.

Sec. 32-170. Odd and even numbers.

On streets running north and south the odd numbers shall be assigned to the western side and the even numbers to the eastern side. On streets running east and west the odd numbers shall be assigned to the northern side and the even numbers to the southern side on all streets running in regular sequence from the point in each block nearest the base line.

Sec. 32-171. Each block to begin with the first number of its sequence.

If the spaces of any one block are not sufficient to exhaust the series of one hundred (100) numbers thereto belonging, the next block shall nevertheless begin with the first of the succeeding sequence of one hundred (100) numbers, continuing in regular sequence until all the spaces on such block are numbered.

Sec. 32-172. Property owner to install correct address number.

(a) Any street number placed on property within the City shall correspond with the number assigned to the street location upon which every structure stands as ascertained and designated by the City Engineer. Any property owner who fails to accurately number a structure in the manner provided by this chapter within thirty (30) days after receiving legal notice so to do from the City Engineer, the Chief Building Official or their respective designees shall be guilty of a violation of this chapter.

(b) The provisions of this subsection shall apply to owners of single-family and two-family residences. Every property owner shall place the address number in a conspicuous position near the front property line of each street address or, if a parcel is not adjacent to a public right-of-way, in a conspicuous place near the primary means of ingress and egress to such address. Whenever possible, address numbers shall be placed on the same side of the primary means of ingress and egress as the main structure on the property. Such address numbers shall be posted (i) on the structure within five (5) feet of the front door, provided that the front door is clearly visible from the street in front of the residence, (ii) on the mailbox of the residence, (iii) on a metal rod in close proximity to the mailbox or to the primary means of ingress and egress to the property, or (iv) directly on the street curb in a uniform manner and color approved by the City Engineer. In no case shall the address numbers be placed more than ten (10) feet from the edge of the street. If there is more than one driveway entrance and the driveway entrances serve different units, the street address and unit designation shall be placed near each such driveway entrance or on the mailbox near each such driveway entrance. Whether posted on the mailbox or on a metal rod, all address numbers shall be not less than two and one-half inches in height and shall be made of reflective material.

(c) The provisions of this subsection shall apply to owners of multi-family residences other than two-family residences. Any multi-family residential development with a sign or signs designating the name of the development shall have the address numbers placed on all such signs. Any multi-family residential development without a sign designating the name of the development and any multi-family residential development with such a sign or signs with a setback of more than twenty-five feet from the closest edge of the street shall have the address numbers placed in a conspicuous position near the front property line or,

if the property is not adjacent to a public right-of-way, in a conspicuous place near each entrance to such property. Such address numbers shall be posted either (i) on each mailbox on the property if the mailbox is directly in front of the unit for which the mailbox is designated or (ii) on a metal rod in close proximity to the mailbox or to the primary means of ingress and egress to the property, but in no case shall the address numbers be placed more than ten (10) feet from the edge of the street. Whether posted on the mailbox or on a metal rod, each number shall be not less than two and one-half inches in height and shall be made of reflective material. Whenever possible, such address numbers shall be placed on the same side of the primary means of ingress and egress as the main structure or structures on the property. In addition to posting the address numbering as set forth in this subsection, the owner of any multi-family residence shall place address numbering upon each individual unit in the development on or near the front door of each such unit. The owner of any multi-family residence in which the primary means of ingress and egress to the units is into an interior hallway shall also place address numbering upon the building itself on or near the entrance from the outside into the building.

(d) All commercial and manufacturing property within the City shall be posted with address numbering located at the street near the principal entrances for such structures in a manner approved by the City Engineer as provided in § 32-176.

Sec. 32-173. When address numbers to be affixed to new buildings.

Each property owner or authorized representative of a property owner shall install the address number upon such building prior to the issuance of a certificate of occupancy by the Building Official.

Sec. 32-174. Obliterated, indistinct numbers to be replaced.

Whenever an address number becomes obliterated or indistinct, the property owner of every such building shall procure and place thereon the correct number, within thirty (30) days after receiving written notice to do so from the Building Official, an Inspector of the Department of Neighborhood Services, the Police Chief or the Fire Chief.

Sec. 32-175. When address renumbering required.

All owners of buildings on streets or parts of streets, the names or numbers of which have been changed shall, within thirty (30) days of the passage of the resolution effecting such name change, or in cases where readdressing without name change is required, be notified by the City Engineer or his designee of the effective date of the new address, and within thirty (30) days of said effective

date, ascertain the proper numbers of their buildings on such newly named or numbered streets and affix new address numbers in compliance with this Article.

Sec. 32-176. Size of numbers generally; style, location to be approved.

In all instances the figures used for address numbers on residences, multi-family residences, commercial, and manufacturing buildings in the City of Chattanooga shall be of sufficient size to be readily seen from the middle of the street, not less than two and one-half (2 ½) inches high in any case and made of reflective material. Except as otherwise provided in § 2-172, such numbering shall be installed in at least one of the following approved locations:

- 1) Address numbering on structure within five (5) feet of the front door;
- 2) Curb numbers painted directly onto the street curb in front of the building in a uniform manner and color approved by the City Engineer;
- 3) Marked with a reflective address numbering stake installed in open view no more than ten (10') from the right front property corner when viewed from the street;
- 4) On the mailbox, as long as it is on the property standing alone, with numbers at least two and one-half (2 ½) inches in height;
- 5) Any awning over the front doorway of a commercial or manufacturing building shall contain address numbering; or
- 6) Any alternative methods authorized and approved in the sole discretion of the City Engineer.

Reflective street numbers shall be furnished and placed on the curb or in front of the building at the expense of the property owners of such buildings. The style of the numbers and the manner of placing them, including their location upon the building, shall be subject to the approval of the City Engineer. Whenever multiple buildings are located on property designated with a single street address, each building shall be uniquely identified by numbering and/or signage approved by the City Engineer.

Sec. 32-177. Information to be furnished by City Engineer.

The office of the City Engineer shall inform all owners or occupants of any buildings who may apply to that office, with the aid of the data in that office or within the knowledge of that office, as to the proper number of their respective buildings, without any charge for the information. The City Engineer will provide

assistance in locating address numbers at a street location in conformity with § 32-176.

Sec. 32-178. Standard Street Numbering and Addressing Policy.

The City Council may from time to time adopt by resolution and/or ordinance any necessary amendments for clarification and practicality to assist in the development of an accurate and consistent street addressing system for the benefit of the community law enforcement, fire, rescue, postal delivery and other service agencies. All address numbering will be developed after submission to the Chattanooga-Hamilton County Regional Planning Commission and consideration of its recommendations in accordance with T.C.A. § 13-4-104.

Secs. 32-179 -- 32-195. Reserved.

SECTION 2. That Chattanooga City Code, Part II, Chapter 32, Article IX, entitled "Street Names" be and the same is hereby amended by deleting said Article in its entirety and substituting in lieu thereof the following:

ARTICLE IX – STREET NAMES

Sec. 32-196. Establishment.

The official name of any dedicated street or right-of-way within the city shall be that name assigned to it and recorded on the last records on file at the county register's office or in the City Council Clerk's office. The City Council shall have the sole authority to amend, supplement or change the name of any dedicated street or street right-of-way, subject to the provisions of this article and subject to Article VIII of this Chapter. Street names may be changed individually or by adoption of a complete list that includes multiple changes.

Sec. 32-197. Method of procedure to change street and right-of-way names.

(a) A proposed change of any name of any dedicated street or right-of-way shall be by resolution and, other than those originated by the city's governing body, Mayor, or the City Engineer, shall originate by a petition signed by two-thirds of the parties owning a fee or holding a leasehold interest in real property, buildings, or fixtures abutting or fronting the subject street or right-of-way. For purposes of this section, the signature of any one owner of undivided interest in property owned as tenants by the entirety or tenants in common, and the signature of an authorized representative of any corporation or partnership, shall be sufficient to satisfy this requirement. Such petition shall be filed with the City

Engineer along with a completed application form and payment of the application fee in the amount of three hundred fifty dollars (\$350.00).

(b) The City Engineer, or his designee, shall check the proposed street name against the current street database listing for appropriateness according to the provisions of this article and make a recommendation to City Council. If the request for change is not due to a petition, governing body request or a request from the Mayor as outlined in the preceding paragraph, but rather is necessary for public safety, the City Engineer shall notify the affected residents of the need for a change and poll them for a preferred street name that meets the provisions of City Code and the Regional Addressing Policy as amended and adopted by City Council.

(c) No change, amendment, or supplement to any name of any dedicated street or right-of-way shall be effective unless approved in a resolution which receives the favorable vote of a majority of the entire membership of the city council. Upon approval of a resolution which provides for any change, amendment, or supplement to any name of a dedicated street or right-of-way, the city engineer shall notify all utilities, the United States Post Office, and Hamilton County Emergency Services (9-1-1) of such action by certified mail, return receipt requested.

Sec. 32-198. Continuation of streets.

Any street or right-of-way dedicated after the effective date of Ordinance No. 7881 that is, or essentially is, an extension of an existing street shall be given the name of the existing street. However, any streets crossing the base line (zero grid line) must be assigned a different name as set forth in the Street Numbering and Addressing Policy adopted by Resolution No. 21472.

Sec. 32-199. Duplication of street names.

No two (2) streets or dedicated right-of-way shall be issued any name by the City Engineer which would duplicate or approximate, by means of spelling, pronunciation, or by use of alternate suffixes or prefixes (such as North, South, Lane, Way, Drive, Court, Avenue, or Street) any existing or platted street name in the county.

(a) When duplicate street names are found to exist within the City by the City Engineer, the street segment with the earliest date of plat recording within the City of Chattanooga shall be given preference whenever possible. Date of plat recording shall not be the sole criteria and shall be evaluated in conjunction with affecting the fewest number of residents or businesses and other site specific criteria as may be identified by the City Engineer. Vacant properties shall not be considered when counting the number of affected parcels. The City

Engineer shall have sole discretion in selecting the segment to be renamed, notwithstanding any other provision of this section.

(b) When duplicate street names are found to be within a local, state, or national historic district or would necessitate readdressing of properties found on the National Register of Historic Places, preference shall be given to the historic street name whenever possible.

(c) If a duplicate street name occurs in more than one local, state, or national historic districts or is used by more than one property found on the National Register of Historic Places, preference shall be given to the oldest instance of said street name whenever possible.

(d) Nothing contained in this section shall be construed to allow duplicate street names within the same local, state, or national historic district. Duplicate street names within the same local, state, or national historic district should be changed to reflect the historic significance of the local, state, or national historic district without duplicating existing street names.

Sec. 32-200. Alteration and damage to street signs and street poles.

It shall be unlawful for any person to alter, mutilate, deface, damage, or destroy any street sign or sign pole; and it shall further be unlawful to post or affix any notice, poster, bill, bumper sticker, or other paper or device, calculated to attract the attention of the public to any street sign or sign pole.

Secs. 32-201 -- 32-215. Reserved.

SECTION 3. That this Ordinance shall become effective two (2) weeks from and after its passage as provided by law.

PASSED on Second and Final Reading

May 20, 2008.

Linda Bennett
CHAIRPERSON

APPROVED: DISAPPROVED:

DATE: 5/27, 2008.

[Signature]
MAYOR

PAN/kac